

## Chief Executive Officer Delegated Actions and Other Reportable Actions

### Overview

Various Board Policies require the Chief Executive Officer (CEO) to report certain actions to the Board of Directors monthly or upon taking specified actions.

### Action: Information

In accordance with various Board Policies, this report summarizes delegated actions taken by the Chief Executive Officer.

### Delegated Actions

**Investment Transactions:** [Board Policy No. 003](#) delegates the authority to invest or to reinvest funds, or to sell or exchange securities so purchased, to the CEO annually upon approval of the SANDAG annual budget. Attachment 1 contains the reportable investment transactions for July and August 2025.

### Fiscal Impact:

Three securities reached maturity and six securities were sold for a total of \$39.7 million, and ten securities were purchased for \$18.1 million, providing approximately \$21.6 million of liquidity to SANDAG.

**Legal Matters:** [Board Policy No. 008](#), Section 6.2, authorizes the Office of the General Counsel or outside counsel to file documents and make appearances on behalf of the agency in court proceedings. Attachment 2 contains all recorded actions for July and August 2025.

### Schedule/Scope Impact:

None.

**Offers of Just Compensation:** [Board Policy No. 017](#), Section 4.4, authorizes the CEO to make an offer of just compensation based on specified conditions, including a qualified appraisal. Consistent with Board Policy, the following offer was made.

Mid-Coast Corridor Transit Project No. 1257001 and the Elvira to Morena Double Track Project No. 1239811				
No.	Address	Nature of Action	Appraisal Amount	Offer Date & Amount
1.	5111-5191 Santa Fe Street, San Diego, California 92109	Just Compensation Approval/Full Settlement for Permanent Parking and Access Easement	\$140,000	8/5/2025; \$140,000

**Sole Source Awards:** [Board Policy No. 016](#), Section 4.6, requires that noncompetitive contract awards be reported to the Board on a semi-annual basis. Per Board request, this report is now provided on a monthly basis. See Attachment 3 for all sole source contracts and amendments awarded from July 1 through August 31, 2025.

**Budget Modifications:** [Board Policy No. 017](#), Section 4.1, authorizes the CEO to enter into agreements not currently incorporated in the budget and make other modifications to the budget in an amount up to \$300,000 per project per fiscal year so long as the overall annual budget remains in balance. Actions taken since the last regular meeting of the Board are shown in Attachment 4.

**Contract Acceptance:** [Board Policy No. 016](#), Section 3.12, authorizes the CEO to accept contracts on behalf of the Board and requires all contract acceptances over \$25,000 to be reported to the Board.

- In a letter dated August 19, 2025, Skanska USA Civil West California District, Inc. was granted Acceptance for the Otay Mesa East Port of Entry Utility Construction Project – Effective June 25, 2025 (CIP 1201106, Contract No. S1196251). The contract value was \$3,434,157.84.

**Schedule Extensions:** [Board Policy No. 035](#), Section 4.3.1, authorizes the CEO to approve requests by grantees for time extensions on their project schedule of up to twelve months aggregate for good cause if the extension would not cause the project to miss a completion deadline. See Attachment 5 for the time extensions.

**Regional Transportation Improvement Program Administrative Modifications:** Regional Transportation Commission (RTC) Resolution No. RTC-2020-01 authorizes the CEO to approve administrative modifications to the Regional Transportation Improvement Program (RTIP). Changes are authorized by the requesting agencies by resolution or approved policy. Administrative Modification No. 9 was approved on July 25, 2025, Administrative Modification No. 10 was approved on July 31, 2025, and Administrative Modification No. 12 was approved on August 19, 2025. Attachment 6 summarizes these three amendments.

**California Environmental Quality Act:** [Board Policy No. 017](#), Section 4.17, the CEO is authorized to approve exemptions and addendums to a previously-approved Environmental Impact Report or Negative Declaration consistent with California Environmental Quality Act (CEQA) Section 15164 where only minor technical changes or additions are necessary. A Notice of Exemption for the San Diego LOSSAN Rail Realignment (SDLRR) Project – Plan for Geotechnical and Geological Investigation was approved by SANDAG's CEO on August 1, 2025. The Notice of Exemption includes the initial phase of geotechnical and geological testing, which will be used to inform preliminary project engineering for the various alignments being studied as part of the Rail Realignment Project. The Notice of Exemption was posted by the Governor's Office of Land Use and Climate Innovation on August 1, 2025, and by the County Clerk on August 1, 2025.

**Administrative Policies:** The [SANDAG Bylaws](#), Article V, Section 4d, state the Executive Director is enabled to develop and maintain an Employee Handbook, as well as all other administrative policies governing the administrative procedures of SANDAG. In accordance with the administrative policies noted below, quarterly reports shall be prepared for the Board. The reports for FY 2025 Q4 are shown in Attachment 7.

- Purchase Card Policy: pertains to the issuance, use, and reporting of transactions made using SANDAG credit cards.
- Hospitality and Events Policy: pertains to the purchase of food and beverage for SANDAG meetings and events.
- Business Meals Policy: pertains to hosting of meals for the purpose of conducting agency business.

**Mario Orso, Chief Executive Officer**

- Attachments:
1. Investment Securities Transactions Activity – July-August 2025
  2. Legal Matters – July-August 2025
  3. Sole Source Contract Awards – July-August 2025
  4. Budget Modifications – July-August 2025
  5. Schedule Extensions
  6. 2025 RTIP Amendments
  7. Administrative Policy Actions – FY 2025, Q4