

Chief Executive Officer Delegated Actions and Other Reportable Actions

Overview

Various Board Policies require the Chief Executive Officer (CEO) to report certain actions to the Board of Directors monthly or upon taking specified actions.

Action: Information

In accordance with various Board Policies, this report summarizes delegated actions taken by the Chief Executive Officer.

Delegated Actions

Investment Transactions: [Board Policy No. 003](#) delegates the authority to invest or to reinvest funds, or to sell or exchange securities so purchased, to the CEO annually upon approval of the SANDAG annual budget. See Attachment 1 for the reportable investment transactions for December 2025.

Legal Matters: [Board Policy No. 008](#), Section 6.2, authorizes the Office of the General Counsel or outside counsel to file documents and make appearances on behalf of the agency in court proceedings.

Fiscal Impact:

One security reached maturity and two securities were sold in December for a total of \$5.8 million, and two securities were purchased for \$1.2 million, providing approximately \$4.6 million of liquidity to SANDAG.

Schedule/Scope Impact:

The Housing Acceleration Program projects will now be completed by August 31, 2026.

In the matter of SANDAG v. Associated Microbreweries LTD (Superior Ct. Case No. 25CU062553C), the following actions were taken by Nossaman on behalf of SANDAG:

- On December 4, 2025, filed a Proof of Service of Summons

In the matter of Castellanos Rodriguez vs Caltrans (Superior Ct. Case No. 24CU024753C), the following actions were taken by Collinson Greco on behalf of SANDAG:

- On December 3, 2025, filed a Case Management Statement
- On December 12, 2025, attended a Case Management Conference

Acceptance of Work: [Board Policy No. 016](#), Section 3.12, authorizes the CEO to accept the entire work on major construction contracts, provided that the work has been completed, in all respects, in accordance with the contract plans and specifications. The following Acceptance was granted.

- In a letter dated December 11, 2025, Palm Engineering Construction Company, Inc., was granted Final Acceptance for the Uptown: Fourth and Fifth Avenue Bikeways Project, effective February 10, 2025 (CIP 1223022, Contract No. 5007029). The contract value was \$13,074,159.79.

Sole Source Awards: [Board Policy No. 017](#), Section 1, authorizes the CEO to enter into any agreements or take any other actions necessary to implement the budget items or other actions approved by the Board. See Attachment 2 for all sole source contracts and amendments awarded in December 2025.

Schedule Extensions: [Board Policy No. 035](#), Section 4.3.1, authorizes the CEO to approve requests by grantees for project schedule extensions of up to twelve months. See Attachment 3 for extensions granted in December 2025.

Regional Transportation Improvement Program Administrative Modifications: Regional Transportation Commission (RTC) Resolution No. RTC-2020-01 authorizes the CEO to approve administrative modifications to the Regional Transportation Improvement Program (RTIP). Changes are authorized by the requesting agencies by resolution or approved policy. Administrative Modification No. 14 was approved on December 19, 2025. See Attachment 4 for a summary of the changes made to six projects and two grouped listings in the region.

Administrative Policies: The [SANDAG Bylaws](#), Article V, Section 4d, state the Executive Director is enabled to develop and maintain an Employee Handbook, as well as all other administrative policies governing the administrative procedures of SANDAG. In accordance with the administrative policies noted below, quarterly reports shall be prepared for the Board. See Attachment 5 for the FY 2026, Q1 reports for the following policies:

- Purchase Card Policy: pertains to the issuance, use, and reporting of transactions made using SANDAG credit cards.
- Hospitality and Events Policy: pertains to the purchase of food and beverage for SANDAG meetings and events.
- Business Meals Policy: pertains to hosting of meals for the purpose of conducting agency business.

Mario Orso, Chief Executive Officer

- Attachments:
1. Investment Securities Transactions Activity – December 2025
 2. Sole Source Contract Awards – December 2025
 3. Project Schedule Extensions – December 2025
 4. RTIP Amendment No. 14
 5. Administrative Policy Actions – FY 2026, Q1