

July 10, 2024

June 12, 2024, Meeting Minutes

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Chief of Staff Victoria Stackwick called the meeting of the TransNet Independent Taxpayer Oversight Committee (ITOC) to order at 9:30 a.m.

The ITOC appointed Immediate Past Chair Sunnie House (CEO / Private Sector) to act as Chair Pro Tem by unanimous consent.

1. Non-Agenda Public Comments/Member Comments

Public Comments: The Original Dra.

Member Comments: None.

Agency Updates: Chief of Staff Stackwick.

Consent

2. Approval of Meeting Minutes

The ITOC was asked to approve the minutes from its May 8, 2024, meeting.

3. Annual Selection Process for ITOC Chair and Vice Chair

In accordance with ITOC Bylaws, at the first regular meeting following commencement of the SANDAG fiscal year, the ITOC shall select a Chair and Vice Chair to serve a term of one year. This report provided an overview of the annual ITOC Chair and Vice-Chair selection process.

4. 2023 Regional Transportation Improvement Program Amendment No. 12

This report provided an update on 2023 Regional Transportation Improvement Program, Amendment No. 12.

Public Comments: The Original Dra.

Action: Upon a motion by Frank Rivera (Licensed Civil / Traffic Engineer), and a second by Maryam Babaki (Finance / Budgeting), the ITOC voted to approve the consent agenda.

The motion passed.

Yes: Chair Pro Tem House, Lorraine Ahlquist (Biology / Environmental), Frank Rivera , and Maryam Babaki.

No: None.

Abstain: None.

Absent: Contractor/Construction, Licensed Engineer, and Real Estate / Right of Way Acquisition.

Reports

5. FY 2024 TransNet Triennial Performance Audit: Final Report

Cathy Brady, Sjoberg Evashenk Consulting, Inc., presented the item.

Public Comments: The Original Dra.

Action: Upon a motion by Frank Rivera, and a second by Maryam Babaki, the ITOC voted to accept the FY 2024 TransNet Triennial Performance Audit report and recommendations, including responses to the recommendations as prepared by SANDAG staff.

The motion passed.

Yes: Chair Pro Tem House, Lorraine Ahlquist, Frank Rivera, and Maryam Babaki.

No: None.

Abstain: None.

Absent: Contractor/Construction, Licensed Engineer, and Real Estate / Right of Way Acquisition.

6. FY 2025 Proposed Program Budget Amendment: Bike Early Action Program

Regional Planning Program Manager Chris Kluth and Manager of Financial Programming and Project Control Michelle Smith presented the item.

Public Comments: The Original Dra.

Action: Upon a motion by Lorraine Ahlquist, and a second by Frank Rivera, the ITOC voted to recommend that the Transportation Committee and Board of Directors: 1) approve the borrowing of Commercial Paper up to \$16 million for eight projects in the Bike Early Action Program to support near-term budget needs for projects funded with TransNet Bicycle, Pedestrian and Neighborhood Safety funds; and 2) approve the corresponding FY 2025 Program Budget Amendment.

The motion passed.

Yes: Chair Pro Tem House, Lorraine Ahlquist, Frank Rivera, and Maryam Babaki.

No: None.

Abstain: None.

Absent: Contractor/Construction, Licensed Engineer, and Real Estate / Right of Way Acquisition.

7. 2023 State of the Commute: Annual Report

Principal Research Analyst Grace Miño and Associate Data Scientist Connor Vaughns presented the item.

Public Comments: None.

Action: Upon a motion by Maryam Babaki, and a second by Frank Rivera, the ITOC voted to approve the 2023 State of the Commute.

The motion passed.

Yes: Chair Pro Tem House, Lorraine Ahlquist, Frank Rivera, and Maryam Babaki.

No: None.

Abstain: None.

Absent: Contractor/Construction, Licensed Engineer, and Real Estate / Right of Way Acquisition.

8. Appointment of Subcommittee Members for FY 2024 Fiscal and Compliance Audit

Accountant Noelle Takahashi presented the item.

Public Comments: None.

Action: Upon a motion by Maryam Babaki, and a second by Frank Rivera, the ITOC voted to appoint Frank Rivera, Tracy Drager, and Chair Pro Tem House to serve on its FY 2024 Fiscal and Compliance Audit Subcommittee.

The motion passed.

Yes: Chair Pro Tem House, Lorraine Ahlquist, Frank Rivera, and Maryam Babaki.

No: None.

Abstain: None.

Absent: Contractor/Construction, Licensed Engineer, and Real Estate / Right of Way Acquisition.

9. 2024 ITOC Annual Report: Draft Report

Senior Financial Programming and Project Control Analysts Zara Sadeghian and Adrian Paniagua presented the item. The ITOC was asked to review and discuss the draft 2024 ITOC Annual Report.

Public Comments: None.

Action: Discussion.

10. Adjournment

The next ITOC meeting is scheduled for Wednesday, July 10, 2024, at 9:30 a.m.

Chair Pro Tem House adjourned the meeting at 11:33 a.m.

Confirmed Attendance at TransNet Independent Taxpayer Oversight Committee Meeting

Jurisdiction	Name	Attend
Biology/Environmental	Lorraine Ahlquist	Yes
CEO/Private Sector	Sunnie House	Yes
Contractor/Construction	Vacant	N/A
Finance/Budgeting	Maryam Babaki	Yes
Licensed Civil/Traffic Engineer	Frank Rivera	Yes
Licensed Engineer	Vacant	N/A
Real Estate/Right-of-Way Acquisition	Vacant	N/A
Advisory Members		
San Diego County Auditor's Office	Tracy Drager	Yes