

November 1, 2024

## **July 11, 2024, Special Meeting Minutes**

[View Meeting Video](#)

Chair David Zito (Board Member) called the meeting of the Audit Committee to order at 1:02 p.m.

### **1. Non-Agenda Public Comments/Member Comments**

Public Comments: Katheryn Rhodes, Consuelo, Truth.

Member Comments: None.

### **2. Office of the Independent Performance Auditor (OIPA) Activities**

Independent Performance Auditor Courtney Ruby presented an update on the active audits and investigations of the OIPA.

Public Comments: Truth.

Action: Information.

## **Consent**

### **3. Approval of Meeting Minutes**

The Audit Committee was asked to approve its June 7, 2024, meeting minutes.

Public Comments: Truth.

Action: Upon a motion by Vice Chair Dave Druker (Board Member), and a second by Shawnee Pickney-Forrest (Public Member), the Audit Committee voted to approve the minutes from its June 7, 2024, meeting.

The motion passed.

Yes: Chair Zito, Vice Chair Druker, Shawnee Pickney-Forrest, and Rowena Dorsey (Public Member).

No: None.

Abstain: None.

Absent: Agnes Wong Nickerson (Public Member).

## **Reports**

### **4. Office of the Independent Performance Auditor - FY 2025 Annual Audit Plan**

Courtney Ruby, Independent Performance Auditor, presented the item.

Public Comments: Katheryn Rhodes, Consuelo.

Action: Upon a motion by Vice Chair Druker and a second by Rowena Dorsey, the Audit Committee voted to approve the proposed FY 2025 Audit Plan and recommend it to the Board of Directors for ratification.

The motion passed.

Yes: Chair Zito, Vice Chair Druker, Shawnee Pickney-Forrest and Rowena Dorsey.

No: None.

Abstain: None.

Absent: Agnes Wong Nickerson.

## **5. Office of the Independent Performance Auditor - FY 2024 Annual Investigations Report**

Courtney Ruby and Doug D’Pete, Principal Independent Performance Auditor, presented the Annual Investigations Report (Report).

Public Comments: Katheryn Rhodes, Consuelo, Paul Henkin.

Action: Upon a motion by Vice Chair Druker and a second by Rowena Dorsey, the Audit Committee voted to recommend the Report be provided to the Board of Directors for information.

The motion passed.

Yes: Chair Zito, Vice Chair Druker, Shawnee Pickney-Forrest and Rowena Dorsey.

No: None.

Abstain: None.

Absent: Agnes Wong Nickerson.

## **6. Office of the Independent Performance Auditor - Summary of the Performance Audit of SANDAG's Contracts, Invoicing, and Payment Process for the Audit Period of July 1, 2019, to June 30, 2023**

### **6A. Performance Audit of SANDAG's Contracts Invoicing, and Payment Process**

Courtney Ruby presented a summary of the Performance Audit of SANDAG's Contracts Invoicing, and Payment Process for the audit period of July 1, 2019, to June 30, 2023, including the audit results and recommendations.

### **6B. Management's Response and Corrective Action Plan**

Director of Contracts and Procurement Kelly Mikhail and Director of Finance Kimberly Trammel presented their response and proposed corrective action plan.

Public Comments: Consuelo, Paul Hankin, Truth.

Action: Discussion.

## **7. Adjournment**

The next Audit Committee meeting is a special meeting scheduled for Thursday, September 6, 2024, at 9 a.m.

Chair Zito adjourned the meeting at 3:05 p.m.

## Confirmed Attendance at Audit Committee Meeting

Jurisdiction/Organization	Name	Member/ Alternate	Attended
Board Member	David Zito (Chair)	Primary	Yes
Board Member	David Druker (Vice Chair)	Primary	Yes
Public Member	Shawnee Pickney-Forrest	Primary	Yes
Public Member	Agnes Wong Nickerson	Primary	No
Public Member	Rowena Dorsey	Primary	Yes
Board Member	Ed Musgrove	Alternate	No