

April 4, 2025

March 7, 2025, Meeting Minutes

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Chair Jack Fisher (Board Member) called the meeting of the Audit Committee to order at 9 a.m.

1. Non-Agenda Public Comments/Member Comments

Public Comments: Purita Javier, Cesar Javier, Truth.

Member Comments: David Zito (Board Member), Dawn Vettese, SANDAG.

2. Office of the Independent Performance Auditor Activities

Independent Performance Auditor Courtney Ruby presented an update on the Office of the Independent Performance Auditor's activities and other events.

Public Comments: Truth.

Action : Information.

Consent

3. Approval of Meeting Minutes

The Audit Committee approved the minutes from its meeting on February 7, 2025.

Public Comments: None.

Action: Upon a motion by Shawnee Pickney-Forrest (Public Member), and a second by Chair Fisher, the Audit Committee voted to approve the meeting minutes.

The motion passed.

Yes: Chair Fisher, Vice Chair Luz Molina (Board Member), Rowena Dorsey (Public Member), Shawnee Pickney-Forrest.

No: None.

Abstain: None.

Absent: Agnes Wong-Nickerson (Public Member).

Reports

4. Enterprise Resource Planning (ERP) Implementation Status Update

Director of Contracts and Procurement Services Kelly Mikhail and Director of Accounting and Finance Kimberly Trammel presented an update on the implementation status of the ERP system.

Public Comments: Cesar Javier.

Action: Information.

5. Revisions to the Proposed Office of the Independent Performance Auditor FY 2026 Budget

The Audit Committee was asked to review the revised Office of the Independent Performance Auditor FY 2026 budget and recommend its inclusion in SANDAG's budget submittal to the Board of Directors.

Public Comments: Cesar Javier.

Action: Upon a motion by Shawnee Pickney-Forrest and a second by Rowena Dorsey, the Audit Committee voted to recommend that the Board of Directors include the revised Office of the Independent Performance Auditor FY 2026 budget in SANDAG's budget submittal to the Board of Directors.

The motion passed.

Yes: Chair Fisher, Vice Chair Molina, Rowena Dorsey, Shawnee Pickney-Forrest.

No: None.

Abstain: None.

Absent: Agnes Wong-Nickerson.

6. Office of the Independent Performance Auditor Whistleblower Hotline Operational Update

Independent Performance Auditor Courtney Ruby gave an update to the Audit Committee on the status of the Whistleblower Hotline program.

Public Comments: Cesar Javier.

Action: Information.

7. Proposed Revisions to the FY 2025 Annual Audit Plan

Independent Performance Auditor Courtney Ruby proposed revisions to the Office of the Independent Performance Auditor FY 2025 Annual Audit Plan for the Audit Committee to discuss and approve.

Public Comments: None.

Action: Upon a motion by Vice Chair Molina and a second by Shawnee Pickney-Forrest, the Audit Committee approved the proposed revisions to the Office of the Independent Performance Auditor FY 2025 Annual Audit Plan.

The motion passed.

Yes: Chair Fisher, Vice Chair Molina, Rowena Dorsey, Shawnee Pickney-Forrest.

No: None.

Abstain: None.

Absent: Agnes Wong-Nickerson.

8. Closed Session: Conference with Security Operations Manager Pursuant to Government Code Section 54957(a)

Public Comments: None.

Chair Fisher adjourned the meeting to closed session at 10:36 a.m.

Chair Fisher resumed the open session at 11:18 a.m.

Deputy General Counsel Amberlynn Deaton reported that the Audit Committee met in closed session with the Director of Business Information and Technology Services and agency counsel to discuss critical infrastructure controls and critical infrastructure information relating to cybersecurity. There were no reportable actions.

9. Adjournment

The next Audit Committee meeting is scheduled for Friday, April 4, 2025, at 9 a.m.

Chair Fisher adjourned the meeting at 11:19 a.m.

Confirmed Attendance at Audit Committee Meeting

| Jurisdiction/Organization | Name | Member/ Alternate | Attended |
|---------------------------|-------------------------|----------------------|----------|
| Board Member | Jack Fisher, Chair | Primary | Yes |
| Board Member | Luz Molina, Vice Chair | Primary | Yes |
| Public Member | Shawnee Pickney-Forrest | Primary | Yes |
| Public Member | Agnes Wong Nickerson | Primary | No |
| Public Member | Rowena Dorsey | Primary | Yes |
| Board Member | David Zito (Alternate) | Alternate | Yes |